

Official Transcript Request Form (Grades 1-8)

Kuleana Education

Applicant's Name _____ Applying for Grade _____

Parent Release

Please complete and submit this signed form to your child's school. The Kuleana Education Admissions Office must receive official transcript within 30 days of admission application being received.

For the student named above, I authorize the release of copies of official school records. I understand that these copies will become part of the permanent file if the above-named student is admitted to Kuleana Education.

School Name _____ Phone _____

Address/City/State _____

Printed Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Principal, Teacher, or Registrar

The above-named student has applied for admission to Kuleana Education. Please forward copies of the records listed below with a signed copy of this release. Progress reports/official grades and standardized test scores (if applicable) are required for grades 2-8 for the current academic year and two previous years. First grade applicants provide kindergarten reports only.

Progress Reports/Grades

- Most recent end of year report card (send when available)
- Most recent report card
-

Standardized Test Results (if applicable)

- Send most recent available
-
-
- The listed records are not attached _____. Please explain if/when copies will be provided: _____

Printed Name of School Representative _____ Position _____

Signature _____ Date _____

Email _____ Phone _____

Please mail or fax records with a copy of this signed release to:

Kuleana Education, PO Box 2306, Kailua Kona, HI 96745
FAX 888-880-6456